

# CHAVEZ COURIER

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August 2006

[madison.k12.wi.us/chavez/index.html](http://madison.k12.wi.us/chavez/index.html)



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## News from the Principal

**Dear Chavez Community,**

Welcome to Chavez Elementary School! Hope you had a relaxing summer vacation. The staff and I are very excited about the new year and would welcome you to participate in your child's education at every opportunity.

We are projected to begin the school year with 650 students. One note of caution regarding class placement for the upcoming year. Due to the combination of our growth and the budget constraints faced by the district it is possible that some class changes may have to be made after the year has begun. This is something we work hard to avoid but it is difficult to know how many students will eventually be in each grade. Although I have been in discussions regarding our needs the district simply does not have the extra resources and flexibility to allocate at this point in the summer teacher positions it once had. They want to make sure the actual numbers of students are here before giving us more positions.

Please keep in touch with your child's teacher(s). Please assist the Parent Teacher Organization (PTO) in its efforts to support our school programs and serve the community.

There is no substitute for a combined home-school effort in providing your child with the best educational experience possible. I sincerely hope you both enjoy and contribute to the school experience here at Chavez. Please contact me if I can be of any help to you.

Sincerely,  
Linda Allen, Principal

**Dear Chavez Families,**

I am looking forward to returning to my position as Assistant Principal at Chavez. I truly enjoyed being at home with my two daughters this past year. I'm amazed at how quickly the time has passed and that my youngest is already a year old! I would like to thank Andrea Kreft for doing a wonderful job filling in for me during my absence. I am anxious to see everyone again and to get to know the newest additions to our school community.

Sincerely,  
Pam Emmerich, Assistant Principal

## **Registration Day**

**Thursday,  
August 24<sup>th</sup>**

**11:00am – 6:00pm**

**Pay fees, take care of  
paperwork and learn  
class placement.**

## **Chávez – A SAGE School**

This year Chávez will continue to be part of the SAGE program. SAGE is a state supported program that promotes early mastery of skills by reducing class size in the early grades. The SAGE program encompasses Kindergarten through 3<sup>rd</sup> grade.

The Kindergarten and 1<sup>st</sup> Grade student/teacher ratio will be approximately 15:1 for the entire school day.

The 2<sup>nd</sup> and 3<sup>rd</sup> Grade program requirements are structured differently. The student ratio will be 15:1 for the literacy and math portions of the school day. For the remainder of the day students will be in traditionally sized classes of 23-24

students. That means that groups of 7-8 students from 2 classes join together for part of the day to form a SAGE section.

We know there are some reservations about having “two teachers/two classes” but it is, we believe, well worth it to have the smaller class size. This is becoming a standard configuration around the district. This configuration was used the last couple years here in the 2<sup>nd</sup> & 3<sup>rd</sup> Grades and it has worked quite well.

## **Make our School Better**

- Let's be nice to one another and when someone does something nice to you be sure to say thank you.
- Be to school on time.
- Families-please park in the front parking lot. The back parking lot is designated for staff members only.
- Remember that only 4<sup>th</sup> and 5<sup>th</sup> graders can bike to school. This is school district policy.
- If you are biking to school you need to wear a helmet and walk your bike when you are on school property.
- Do not bring to school (unless you have teacher permission)- electronic games- gameboys, etc.
- CD players
- Trading Cards – Pokeman, etc.
- toys
- Do not wear hats, (except for religious purposes) bandannas, and other head coverings in school. The exceptions are during cold weather as you're coming in and out of school and when you're eating lunch before you go out to recess.
- Do not bring soda (unless it is a special occasion and you have teacher permission).
- When in the hallways always walk and talk quietly.
- Listen to teachers and other staff members.
- Smile often.

## General Information



### About this Newsletter

Each month, the Chávez Courier will be published. This important school-to-parent communication will keep you updated about upcoming events, PTO meetings and classroom and community events. Please refer to your handbook that you will receive for district and school policies and procedures. Additional information will be sent home as needed.

### School Hours- The First Couple of Days

Tuesday, September 5<sup>th</sup> & Wednesday, September 6<sup>th</sup>  
8:30am – 1:45pm

Regular School Hours begin on Thursday, September 7<sup>th</sup>:

- Monday: 8:30am-1:45pm
- Tuesday- Friday 8:30am – 3:17pm

## Monday Dismissal is 1:45 for ALL Grades

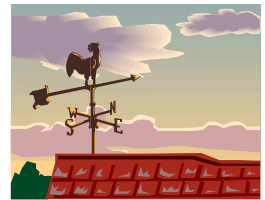
The early dismissal each Monday afternoon allows the staff to: (1) have an opportunity to work and plan together on a number of projects over and above the long-term planning, (2) conduct parent-teacher conferences, and (3) to be involved in staff meetings.

### Safe Arrival Program

At Chávez we have a SAFE ARRIVAL PROGRAM. Please call the school at 442-2085 and leave a message on the answering machine anytime between 7:45am – 3:30pm if your child will not be in school.

If your child has an appointment and will be late arriving to school, please let us know if the child should be included in the lunch count. The count is taken first thing in the morning, so it is important to have this information early.

If you have any questions that require an immediate answer, please contact Libby Kneidler after 7:45am at 442-2000. Parents of student's reported absent by the classroom teach will be called if we have not heard from the parent by 9:00am.



### Mornings at Chávez

School begins at 8:30. School staff will begin supervision at 8:15. Please do not send your child to school before then. The only exception is for those children who will be participating in the breakfast program, which will begin at 8:10 am. These children should go directly to the cafeteria. Breakfast is available for all interested students. Breakfast costs \$1.00 per student or 20¢ for reduced fee students.

Children should enter the following doors in the morning by grade level:

- K/1 – the next door over on your immediate right as you face the main entrance.
- 2/3 – the main entrance under the flagpole
- 4/5 – the playground door nearest the front.

If the weather is inclement the kindergarten and 1<sup>st</sup> graders will gather outside their rooms and the rest of the students will report to the cafeteria.



## Important Information

The following materials will be given to you on registration day or they will be sent home with your child

on the first day of school:

1. Census Verification Report
2. Student Fee Form
3. Food Service Menu (with lunch money envelope)
4. Application for Free/Reduced Lunch Program
5. Health Forms

Please carefully read, correct, sign and return the annual questionnaire as soon as possible. Please do not fold or leave it under other papers being written on it as it is carbonless paper. We must receive a questionnaire for each child enrolled, with the current information in the event of an emergency.

This parent bulletin and record information brochure are for your information and should be kept handy during the school year.

If you are eligible to file for the free and reduced lunch program, please return the application form as soon as possible.



## Non-Co resident Custodial Parents

Non-co resident/non-custodial parents are entitled to receive school information about their child/children, if desired. If the school has been provided with the mailing address of the non-co resident parent, the school will provide information.

## Title IX/Affirmative Action

With respect to employment and personnel operation, the Madison Metropolitan School District (MMSD) does not discriminate on the basis of religion, color, age, sex, physical appearance, marital status, handicap, arrest or conviction record, political belief, sexual orientation, less than honorable discharge, source of income or the fact that an individual is a student. Employees shall function in a

harassment-free work atmosphere and enjoy working conditions free from physical, verbal or psychological harassment.

## Public Directory Information

Provision of the Privacy Act makes it possible for families to record their desire to have any part or all of the directory information published or not published. Directory information includes the student's name, grade, address, phone, age, photograph, and general information.

This law allows the school to publish directory information unless directed in writing not to do so. As directed by law a notice detailing the law has been published in the newspaper. If you desire to have directory information withheld please fill out and return to the office the form that will be available at registration or in the office.

## Building Team



A team of professional personnel will continue to serve in a support role to the teaching staff at Chávez, as well as the community. The role of the Building Team is to assess, review, gather data, and provide instructional and behavioral alternatives for needy students and assist in matching the students to the best educational environment. The building team at Chávez will meet weekly and includes the psychologist, the speech and language clinician, the social worker, the school nurse, the principal and assistant principal. Referrals to the Building Team are welcome from parents, teachers, and physicians and outside agencies.



## Bus Information

Students coming from the following areas: Allied Drive, Falk, Leopold and Orchard Ridge, will be bussed. Look for schedules in late August in the Wisconsin State

Journal and the Capitol Times. We expect the times and routes to remain the same as last year.

## Fees

The Board of Education has approved a \$ 35.00 textbook fee for students in grades 1-5. The yearly fee for participation in strings is \$50.00 and the instrument rental is \$70.00 per year for grade 5. Students eligible for free/reduced lunch are not required to pay this fee. Fees will be collected at registration.



## Open House- Ice Cream Social, Tuesday, October 10<sup>th</sup>

**Set aside this evening for our PTO sponsored open house and ICE CREAM SOCIAL - meet our teachers and visit classes. More details to follow.**



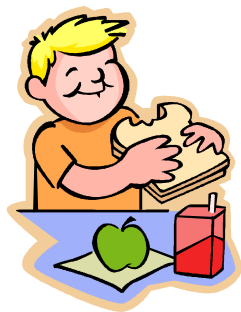
## Health Notes

The Madison Metropolitan School District (MMSD) recommends that students have a complete physical and dental examination when they enter Kindergarten, 3<sup>rd</sup> Grade, 6<sup>th</sup> Grade and 9<sup>th</sup> grade. Certainly children having a complete physical and dental examination more frequently is desirable. Any time your child has a physical examination, please have your child's physician complete the MMSD physical form and return it to the school nurse. Forms can be picked up from your physician.

Within 30 days after admission to school, all students K-12 must present verification they have received at least the first dose of each required vaccine. Second, third and fourth doses, where required by law, must be obtained at periodic times during the school year if the child has not been fully immunized. Waivers are available for health, religious or

personal conviction reasons under certain circumstances.

However, in the event of an outbreak of any vaccine preventable disease, students who are not completely immunized may be excluded from school to prevent further spread of the disease. Parents are urged to have school age children fully immunized before the start of school year. If your child has not been properly immunized, please feel free to contact the school nurse at 442-2008.



## Lunch Information

If your child remains at school for lunch, two options are available:

1. A school lunch payable by the week, month or semester at a cost of **\$2.10 per meal or \$10.50 per five-day week**. If eligible, reduced price lunch is \$.40 and for free lunch there is no charge. Pizza Hut price is

\$2.45. Second slices are not available this year. Please send checks payable to **Chávez Elementary School**.

2. Bring a sack lunch from home. Students bringing sack lunches may purchase milk by the day for 40 cents per half-pint. Lunches must be paid in advance since they are ordered from the preparation kitchen. We will begin collecting money at registration on August 24<sup>th</sup>. We will continue to collect money when school starts on Tuesday, September 5<sup>th</sup>. Please send the exact amount either in cash or check. We are unable to send home small amounts of change.

Weather permitting, all students are expected to go directly to the playground for 15 minutes of unstructured, but supervised play.

Each child is expected to exercise appropriate behavior in the lunchroom and playground.



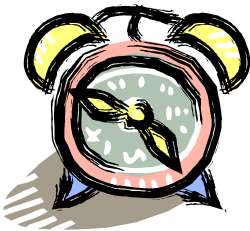
## Lunch Times

We are still fine-tuning our lunch program. You can expect that we will continue to have three lunch hours at the same times as previous years with the kindergarten students eating first, but to assist our instructional program we may change when some of the other grades eat. Also we must factor in that we are expecting 40+ more students this year. We try to be both efficient yet allow enough time for children to eat. When we dismiss students for recess if they are still eating they can remain in the lunchroom until they are finished.

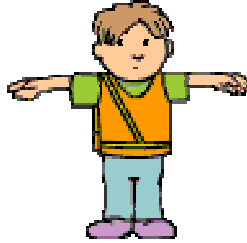
1<sup>st</sup> Lunch 11:25-11:45, recess 11:45 – 12:00 (K & 3)

2<sup>nd</sup> Lunch 11:55-12:15, recess 12:15-12:30 (4/5)

3<sup>rd</sup> Lunch 12:25-12:45, recess 12:45-1:00 (1 & 2)



## Important Safety Information



### Safety Patrol

With the help of the traffic engineers and safety patrol coordinators, we have setup initial posts for safety patrol around Chávez School. There will be an adult crossing guard at Keswick and Maple Grove Road. Once the year is underway and walking routes have been established, we will welcome your input in determining the best places to position patrols.

Fifth graders will be trained as safety patrols before school begins and they will be in place when school begins. Brenda Blessing is the safety patrol advisor.



### Bicycle Policy

Children in grades 4 & 5 may receive permission to ride their bikes to school. Permission slips will be available at registration or contact Debra Kollberg in the main office. Bike riders must wear a helmet and walk their bikes once they are on school property. Any damage to a bicycle is the responsibility of the owner.



### Parking Problems

We have parking problems which will only become more pronounced as we get bigger. However, with some patience, understanding and adherence to a few simple rules we can make it work as smoothly as possible.

At the beginning of the day we are set up to receive all our children coming to school either at the front entrances or in the case of 4/5 classes, the entrance off of the playground. We do not have the staffing to supervise the entrances off of the back parking lot. That lot is designated for staff only so please do not park in it or drop off students there. Since most of the student drop off is spread out between 8:15-8:30 there is ample parking in the front. Please honor our needs. In the afternoon everyone descends on the school at the same time. Although generally it is all clear by 3:25, for about 10 minutes we have a traffic jam which becomes worse as the weather turns cold. If you are picking up your child there are three things we ask that you adhere to:

1- Again, please do not pick up your child in the back parking lot.

2- Please do not block the designated crosswalk.  
3- Do not leave your car unattended at any time if you are stopped in the fire lane. We will ask the police dept. to ticket violators.

Consider a designated place to meet your child. Many families are doing that along the curb on Maple Grove Drive. Any carpooling would also be helpful.

## Box Tops and Campbell's Soup Labels



Just a reminder to keep clipping your Box Tops and Campbell's soup labels all summer long to send in this fall. Last year we received a check for

\$565 from the Box Tops for Education program. This money goes to the PTO to use to help all of the children at our school. We also collected over 10,000 soup labels.

We'll also be participating in the Milk Moola program and other milk cap promotions, so please rinse those out and send them in this fall too. Last year we collected approximately \$300 in milk tops!

Thanks so much for taking the time to send the items in. All put together, they help make a huge difference at our school!

## ATTENTION GREEN THUMBS

If you are interested in helping keep our school looking beautiful please call Laurel Thompson. 270-0173. We have lots of weeding to keep up with and a new planting project at the front doors.



# Special Dates to Remember 2006 - 2007

Tuesday, September 5 <sup>th</sup>	First Day of School
Tuesday, September 19 <sup>th</sup>	PTO Meeting
Tuesday, October 10 <sup>th</sup>	Open House and Ice Cream Social
Tuesday, October 17 <sup>th</sup>	PTO Meeting
Tuesday, November 21 <sup>st</sup>	PTO Meeting
Friday, February 2 <sup>nd</sup>	Pizza Fest & Scholastic Book Fair
Friday, March 9 <sup>th</sup>	International Fair
Friday, May 11 <sup>th</sup>	School Dance
Wednesday, June 13 <sup>th</sup>	5 <sup>th</sup> grade Celebration



## Welcome from YOUR Chavez Parent Teacher Organization (PTO) . . .

To begin with I want to say hello on behalf of my fellow co-president Angie Hubbard & myself. We hope that you are having a wonderful summer. When Angie Hubbard sent me an E-Mail about this article she told me that she is right in the middle of summer. Well, she's right; but actually it isn't going to be long until the kids are back filling Chavez' halls with their cheery voices and tackling new learning experiences. It's only 34 days from when I am writing this that School Registration will begin – 24 August is the day that the new Chavez Cheetahs start their journey into learning & the “elder” cheetahs continue theirs. We will have a table set-up during registration. Stop by, see us and find out what is going on with **your** PTO.

It seems just yesterday that we were dancing the line shuffle & our kids were hugging Bucky Badger but as the Romans would say . . .Tempus Fugit . . . summer, like time, is flying by us. That doesn't mean that there isn't still time to get in that summer reading or to sign up for the openings we have in PTO. The positions of Secretary, President-elect, and my former position of School Board Liaison are still open for some people who are wishing to contribute to your PTO. None of these jobs take a lot of time and the rewards are wonderful. For me, I got a feeling of being an active part of my daughter's education and community involvement. I feel that I'm part of making our school the good place that it is. Sure not as integral as our wonderful teachers and staff but the things that PTO does contribute to the well being of the school enough to give me this feeling of pride and accomplishment for us.

Let's all welcome our new Principal, Linda Allen. She has some big shoes to fill now that Howard Fried has been transferred to Crestwood Elementary. I'm sure she will guide our school into a wonderful future.

Co-presidents,

Toni Coles

Angie Hubbard

E-Mail [tonichavezpto@gmail.com](mailto:tonichavezpto@gmail.com)

E-Mail [angiechavezpto@gmail.com](mailto:angiechavezpto@gmail.com)

# PTO FALL FUNDRAISER



Another school year is almost upon us. If you're new to Chavez Elementary, welcome! To all the returning students and parents, welcome back!

The annual school fall fundraiser is just around the corner. We have selected the Geckler Company for this year's sale. Geckler's products, their service and financial guarantees will enable us to earn money to fund the PTO's programs, as well as to help fund capital expenditures requested by the staff. The majority of Geckler's food products come from Wisconsin which makes it a great fit with our school.

The funds raised from this sale go to help the Chavez PTO support some of the ongoing programs at our school, such as Author Day, the School Dance, Opera for the Young, Cultural Arts Programs, the International Fair, the Ice Cream Social, the Book Bowl, the crossing guard trip, school field trips, and the low and high ropes courses at the School Forest.

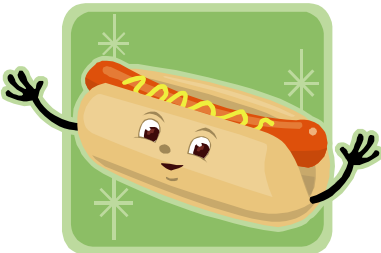
**Our campaign for the fall will kick off in mid-September.** Please look for information to come home with your child at that time.

Participation is not mandatory, but our school benefits greatly when everyone helps out and supports the sale. Students are definitely NOT encouraged to go door to door. Please let them call Grandma and Grandpa and their aunts and uncles instead. Donations are also appreciated if you do not wish to order anything from the catalog.

If you can help with handing out packets, counting money, checking order forms and/or helping to sort and hand out products when they arrive, please call Peggy Wirtzfeld at 848-5180 or Rhonda James at 848-8011.

We look forward to bettering our school with the funds raised. Thank you in advance for your support of our school!!

# BRATFEST BRATFEST BRATFEST BRATFEST BRATFEST BRATFEST BRATFEST BRATFEST



Thank you to all the Chávez parents and children who volunteered their time at this year's Brat Fest! It was a resounding success! Despite the 90 degree temperatures, your hard work earned the Chávez PTO \$1,049.00. We appreciate your commitment to this event. If you had fun this year, mark your calendars for next year's world's largest BRATFEST running Friday, May 25<sup>th</sup> thru Memorial Day, May 28<sup>th</sup>, 2007!

## **Chavez Kindergarten Supply List 2006-2007**

- Art smock-please send an adult (sz. M or L) T-shirt- **Please label.**
- Gym shoes- Velcro fasteners if your child does not yet tie shoes. Your child should have a pair to be kept at school if they do not wear gym-type shoes daily. **Please label shoes.**
- Backpack- Large enough for a pocket folder to fit in- **Please label.**
- Pocket Folders (2) Plain, solid colored folders with pockets on the bottom and not on the side. **Do not label.**
- Pencils- 12 plain #2 pencils (please sharpen if possible).
- Crayons (2 boxes) of 24 Crayola brand (other brands don't color as well). No glitter crayons please. **Do not label.**
- Washable markers- 1 box of "Classic colors" markers (no fine tip or special kinds please). **Do not label.**
- 1 package, **Expo brand**, dry erase markers, low odor! **Do not label.**
- Colored pencils- box of 12 or 24 long size (please sharpen if possible).
- Eraser (1)- pink pearl type. **Do not label.**
- Scissors- Fiskar brand Scissors for Kids-blunt tip. **Do not label.**
- Glue Sticks (18), **Do not label.**
- Glue- 1 bottle of Elmer's white washable school glue. **Do not label.**
- Watercolor Paints (Crayola or Prang brand), 8-color set.
- Crackers-(2) boxes of crackers that your child enjoys.
- Spiral notebooks- (3) 10 ½" x 8" wide-ruled, 70 page. **Do not label.**
- "Space Maker" brand plastic pencil box to hold supplies (8" x 5"). **Do not label.**
- Zip lock bags- 1 box of gallon size and 1 box of sandwich size.
- Kindergarten rest mat (vinyl). These measure approximately 48" x 20" and are available when school supplies are sold.
- 1 package of inexpensive paper napkins.
- 1 package of inexpensive paper plates.
- 1 large box of Kleenex to share with the class.
- 1 container of Wet Ones (antibacterial wipes).
- \$15.00 classroom fee - to help cover the cost of miscellaneous classroom supplies such as film development, cooking supplies, art, science, and math projects. Please place the cash or a check written to Chavez Elementary in an envelope with your child's name and "classroom fee" written on the front. You may be asked to send in additional snacks as needed throughout the year. Your child's teacher may send home a note with other classroom-specific supplies.

**Please send all of your child's supplies in a large bag clearly labeled with their name.**

Thank you very much!

*Supply List in Spanish available at [www.mmsd.org](http://www.mmsd.org) under Hot Topics*

## **Chavez First Grade Supply List 2006-2007**

Welcome to first grade! Please bring the following items to school on our first day.

Thank you!

### Required Items:

- 1 backpack**
- 1 art smock (an old shirt will do.)**
- 1 pair of tennis shoes to stay at school for gym days**
- 1 pkg. of #2 pencils (Please sharpen them.)
- 1 box of 8-10 markers, classic colors
- 1 box of 24 crayons, standard colors
- 1 box of colored pencils (Please sharpen them.)
- 2 large white glue sticks
- 1 bottle of school glue
- 1 pair of scissors (pointed Fiskars)
- 2 two-pocket folders with 3 prongs of each color, total of 8 (red, green, blue & yellow)
- 3 one-inche three-ring binders with hard, not floppy covers (1 blue, 1 red and 1 black)
- 2 large boxes of Kleenex
- 2 boxes of wet wipes
- A box of Hefty One Zip Storage or Ziploc Easy Zipper storage bags (1 quart, 1 gallon or 2 gallon)
- 2 large rolls of paper towels
- Fine-lined black Flair markers (1 pack of 2)
- 4 dry erase (low-odor markers)
- 1 or 2 spiral, wide-lined notebooks
- 2 boxes of snacks (peanut free)
- \$15.00 check payable to Chávez Elementary to cover the cost of various classroom supplies, activities and a Time for Kids magazine subscription (\$6.00/student).

### **Labeling Information:**

Please label the supplies that are in bold type. The rest of the supplies do not need to be labeled, as we will have a central storage place in the classroom from which we will share items.

*Supply List in Spanish available at [www.mmsd.org](http://www.mmsd.org) under Hot Topics*

## **Chavez Second Grade Supply List 2006-2007**

- 1 package of 3 x 3 post it notes, plain
  - 1 box of gallon size Ziploc bags
  - 1 box of quart size Ziploc bags
  - 1 box of crayons – 16 or 24 count standard colors
  - 1 set of colored pencils – 8 or 12 count sharpened
  - 1 pair of pointed Fiskars scissors
  - 1 small supply box
  - 4 spiral notebooks, wide ruled, NON PERFORATED, different colored covers
  - 2 bottles of school glue
  - 3 large glue sticks
  - 48 #2 plain yellow pencils (no designs), sharpened
  - 1 large eraser
  - 1 art smock (an old t shirt works well)
  - 8 plain colored pocket folders (bottom pockets)
  - 1 pair tennis shoes to be worn on P.E. days (no need to buy an extra pair)
  - 1 box of tissues
  - a backpack
  - markers – 8 or 12 count only
  - 1 ruler with inches and centimeters
  - 1 container antibacterial wipes
  - 2 composition notebooks with black binding non spiral
  - \$12.00 classroom supply charge for classroom magazines/maps, etc.
- Cash or check payable to Chavez Elementary to homeroom teacher first week of school.
- 1 package no odor dry erase markers (Expo brand if possible)
- Please label items with your child's name (excluding pencils, tissue, and wet wipes).

*Supply List in Spanish available at [www.mmsd.org](http://www.mmsd.org) under Hot Topics*

## **Chavez Third Grade Supply List 2006-2007**

Welcome to a new school year! Below is a list of supplies your child needs to bring on the first day of class. Please **do not** label supplies with your child's name.

Thank you! We look forward to a **great** year!

- 1 Plastic Poly 2-pocket folder
- 3 Plain folders – red, green, and blue
- 4 Spiral notebooks (wide rule) – red, blue, and 2-yellow
- 1 Mead Composition Book
- 1 – folder with brass prongs
- 48 No.2 pencils (sharpened, if possible)
- Erasers – Approximately 24 cap erasers
- Colored pencils
- Crayons
- Markers
- 1 Roll of transparent tape
- 6 Glue sticks
- Scissors – preferably **Fiskars**
- Ruler – centimeter and inch markings
- Bring a smile on your face ☺
- 3 Pack of **Post-It** notes (3x3 square)
- 2 Packages of baby wipes
- 1 Package of dry erase markers and an eraser
- Pencil Box – small - 9x6
- Art Smock
- Roll of paper towels
- 1 Box of tissue
- Gym shoes on gym days
- \$10.00 to cover the cost of current event magazines (Please send cash or check payable to Chavez Elementary School).

**Wish List:** Disposable cameras, additional dry erase markers, Ziploc sandwich or gallon size bags, incentive stickers, Plastic-poly folders

*Supply List in Spanish available at [www.mmsd.org](http://www.mmsd.org) under Hot Topics*

## **Chavez 4/5 Supply List 2006-2007**

The following are required school supplies for all 4/5 classrooms. Please note that your child's teacher may request additional items specific to their classroom, and may have individual requests for labeling (or not labeling) supplies. Individualized class lists for specific teachers/classrooms will be available at registration in August.

- \$12 for magazine subscriptions and assignment notebooks. Please send cash or check (made payable to Chavez Elementary) on the first day of school and give to your child's homeroom teacher.
- 6 pocket folders (some teachers color-code: red, green, yellow, blue)
- 4 spiral notebooks (some teachers color-code: red, green, yellow, blue)
- 2 composition notebooks
- 1 clipboard
- 4 ballpoint pens (2 red and 2 black or blue)
- 1 thin black "Sharpie" marker
- 1 box of colored markers
- 1 box of colored pencils
- 1 highlighter
- 2 large erasers
- 1 pair small scissors
- 1 12-inch/30-cm. ruler
- 1 protractor
- 1 compass
- 1 small school box or pencil case
- 1 art smock (oversized adult t-shirt works fine)
- 2 dozen sharpened pencils (will need to be replenished as school year unfolds)
- 1 small hand-held pencil sharpener
- 2 large glue sticks
- 1 package loose-leaf paper, wide-ruled
- 1 large box facial tissues

**Please note that due to budget cuts, teachers have limited funds for additional materials including books for classroom libraries, construction paper and art supplies for projects, filing supplies, dry-erase markers, transparencies, and so on. If you can help by sending in some of the following additional items, we would be most appreciative!**

- wet wipes (for cleaning desktops)
- hand sanitizer
- dry-erase markers in assorted colors (**Expo** brand, low-odor please)
- zip lock bags in sandwich, gallon and quart size
- string/yarn
- paper plates, bowls, cups, napkins, and plastic forks and spoons
- paper towels
- Post-it notes (assorted colors, lined and unlined most helpful)

Thank you for your assistance with the above! We look forward to working with you and your children during the coming school year!

*Supply List in Spanish available at [www.mmsd.org](http://www.mmsd.org) under Hot Topics*

**Do you want to be more “in-tune” with what’s going on in the district? Trying to find out what’s on the lunch menu? Trying to find the e-mail address for your child’s teacher?**

Go to [www.mmsd.org](http://www.mmsd.org)

Write to the entire school board at [comments@madison.k12.wi.us](mailto:comments@madison.k12.wi.us).  
Sign up for MMSD communications at <http://mmsd.org/lists/newuser.cgi>  
Watch school board meetings and other district programs on MMSD Cable Channel 10 & 19. It is really – reality TV!

The district web-site has great information and is a valuable resource. Please be aware of a relatively new communication that will help you stay current on news in the Madison School District and in our schools. It's *MMSD Today*, a monthly newsletter intended primarily for MMSD staff members. It has lots of info, and quite a few photographs and video links. Check it out! <http://www.mmsd.org/today/>